



Alpine School District

Student Computer & Internet Acceptable Use Policy

Policy:

Approved: December 2004

Alpine School District has given students opportunity to gain computer skills necessary for course work and advanced learning. In order to protect the student, the District will provide internet content filtering and virus control software. Per the school's request, students will be issued usernames and passwords. The network will be monitored for safety. Computer use is a privilege and students can lose this privilege and be subject to disciplinary action should he or she choose to violate the conditions of this contract. If the student's parent/guardian hasn't signed this legally binding contract, this means that they do not want their student to have access to school computers and/or the Internet. This document must be renewed yearly.

Privileges

Use of the internet and school computers is a privilege and not a right. Internet services provided by the school district are not intended for personal or private use. ASD system administrators will determine appropriate use. Their decision is final. The system administrator may deny user access at any time.

Privacy

Students have no expectation of privacy of electronic data or communications (i.e., files, disks, documents, emails, etc., which have been created in, entered in, stored in, downloaded from, or accessed on the School District's computer system). System Administrators monitor, log, and may review any or all files and messages.

Terms and Conditions

Students will:

- Only use school computer equipment with permission from and under supervision of lab advisor faculty/staff member.
- Respect and follow computer teacher/advisor instructions.
- Use computer hardware, the Internet, and the school network to work on school related assignments only.
- Immediately report equipment failures to staff members.
- Immediately report accidental access to unauthorized sites.
- Use computer property properly, and ask for help when necessary.
- Report unacceptable Internet sites to staff supervisor.
- Follow basic net-etiquette and be a good network citizen.

Students will not knowingly use school computers, equipment, or facilities to:

- Access or distribute inappropriate materials objectionable to use in a public school environment. This includes pornographic, obscene, sexually explicit, or threatening material.
- Use ones identity, misrepresent one's identity or use another's identity to 1) illegally access student, school, or district information or 2) send email, chat, or any form of electronic communication.
- Communicate with vulgar, defamatory or threatening language, graphics, or artwork.
- Download, upload, install or execute software without prior approval from an authorized teacher/advisor. Violating copyright or intellectual rights by knowingly downloading or distributing copyrighted material.
- Engage in illegal activities defined as a violation of local, state, and/or federal laws. This includes but is not limited to corrupting, destroying, or manipulating system data.
- Engage in hacking or miscreant activity such as purposefully loading or transmitting computer viruses, worms, malware, sniffers, packet capture software, password grabbers, spy-ware, or software that compromises the network in any way.
- Change or manipulate the configuration of computer hardware or software.
- Operate an unauthorized business.
- Lobby for political purposes.
- Execute non-educational gaming.
- Customize computer settings for personal use.

- Erase, expire, or reset memory cache, web page links, or HTTP location history without prior consent.
- Use of any interactive real time Internet activity (such as chat rooms) without prior approval.
- Copy system or curriculum programs or files from a computer or the network without permission.
- Send mass emails.

**The above examples are not all inclusive.*

Non-District Equipment

A student may bring in personal equipment such as a palm computer or laptop only under the following conditions.

- The student is sponsored by a faculty member.
- The equipment is registered with the on-site computer technician.
- The district provided anti-virus software is installed.
- A personal firewall is installed and never disabled.
- Personal equipment that is used to access the district network falls under the same rules and regulations as district owned equipment.
- The district may revoke the privilege of using personal equipment on our network at any time with or without cause.

Violation of any part of this policy will be subject to consequences as determined by school, network, and district administration. This may include failure in citizenship, revocation of privileges, failure and/or removal from computer courses, suspension, expulsion, or other actions deemed appropriate by Alpine School District.

✂ _____

("Please cut here and only return this bottom section to your child's teacher or school.")

STUDENT SECTION:

Name _____ Grade: _____ Student ID #: _____
(Last, First, Middle)

I have read the Alpine School District Computer and Internet Acceptable Use Policy and agree to abide by all conditions. I understand that violation of the provisions stated in the Policy may constitute suspension or revocation of computer/network/Internet privileges and/or disciplinary action.

Student's Signature: _____ Date: _____

SPONSORING PARENT OR LEGAL GUARDIAN SECTION:

I have read and understand the Alpine School District Computer and Internet Acceptable Use Policy. I understand that school administrators and the Alpine School District networks have taken reasonable precautions to ensure that controversial material is not accessible. Nevertheless, I understand that content which may be offensive may still be available and have discussed with my student appropriate actions to take if inappropriate content is discovered.

<p>I give my permission for my student to use the following services at school under appropriate supervision:</p> <p>District computers AND internet service.</p> <p>District computers only. No internet service.</p> <p>(Check ONE box Only)</p>	
<p>Parent/Guardian's Signature: _____</p>	<p>Date: _____</p>
<p>Address: _____</p>	<p>Phone: _____</p>